

Getting Started with SCL2 Services – For Case Managers

This document specifies the process to get the participants currently in SCL1 into SCL2. SCL2 service implementation will begin on January 1, 2014.

A letter will be sent to all SCL participants that are currently active in SCL on 11-1-13 to inform them of the process

Definitions:

SCL1 – participant receiving services via regulations KAR 907 1:145 and 1:155

SCL2 - participant receiving services via regulations KAR 907 12:010 and 12:020

RECERTIFICATION – SCL1 TO SCL2

2014 Birth Month Occurs Before the SCL1 LOC End Date

CWH will end date the LOC on the participant's DOB. CM will submit SCL2 documentation up to 30 days prior to DOB for SCL2 LOC/PA

2014 Birth Month Occurs After the SCL1 LOC End Date

Up to 30 days prior to LOC end date, CM will submit SCL1 documentation, CWH will approve appropriate LOC/PA to end on DOB in 2014.

Up to 30 days prior to LOC end date (which is now DOB) CM will submit SCL2 documentation.

2014 Birth Month Occurs During the Same Month as the SCL1 LOC End Date

Up to 30 days prior to LOC end date, CM will submit SCL2 documentation.

NEW TO SCL – INITIAL

Initial Packet Received by Carewise Health on or After 01/01/2014

Any new SCL LOC/PA request received by Carewise Health on or after 01/01/2014 will be for SCL2 and must use SCL2 paperwork/process. *An SCL1 Packet received on or after 01/01/2014 should be denied.*

Initial level of care will be for 365 days. The initial prior authorization will be approved for 120 days. At end of the initial 120 day prior authorization, CM will submit SCL2 documentation as a recertification to renew the prior authorization up to the end of the LOC period.

Initial SCL1 Packet Received and Approved by Carewise Health on or Before 12/31/2013

These will be approved as SCL1. Initial level of care will be to the participant's 2014 birthdate or for 365 days, whichever comes first. Prior authorization will be up to thirty days.

Getting Started with SCL2 Services – For Case Managers

SCL2 PAPERWORK – LOC AND POC

INITIAL

Level of Care – 365 days

Required:

- A. SCL Initial LOC Form
- B. Results of a physical examination that was conducted within the last twelve (12) months
- C. Life story which is less than one (1) year old
- D. MAP-24C documenting a participant's status change
- E. Medical history or relevant assessments.
- F. Appropriate diagnostic tools such as impairment indices, psychological, adaptive behavior testing or school testing records

Optional:

- G. The Supports Intensity Scale (SIS): My Support Profile
- H. The Health Risk Screening Tool
- I. Collateral history from persons significant to the participant

Prior Authorization – 120 days

- A. Map 530
- B. Long Term Care Facilities and Home and Community Based Program Certification Form, MAP- 350
- C. Map 531
- D. Other Maps, plans, and supportive documentation as applicable-Map 532, PBSP, Supported Employment Plans, Functional Assessment, etc.

RECERTIFICATION

Level of Care – 365 days

- A. The Supports Intensity Scale (SIS): My Support Profile
- B. Life story which is less than one (1) year old
- C. SCL LOC Recertification Form

Prior Authorization – Will not exceed 365 days

- A. Map 530
- B. Person Centered Plan of Care (Narrative and Team Signature Sheet)
- C. Updated Map 350
- D. Map 531
- E. Other Maps, plans, and supportive documentation as applicable-Map 532, PBSP, Supported Employment Plans, Functional Assessment, etc.